

STATE OF SOUTH CAROLINA) MANUFACTURED HOME AFFIDAVIT FOR RETIREMENT OF TITLE CERTIFICATE

COUNTY OF _____)

(1) Name of Owner: _____

(2) Description of Manufactured Home: _____

Date of Manufacture: _____ Manufacturer: _____ Model year: _____ Make: _____
Width: _____ Length: _____ Identification Number (VIN): _____

(3) Check whichever is applicable:

The above described manufactured home is not subject to a security lien.

The above described manufactured home is subject to a security lien and a separate affidavit, as required by law, will be filed naming the secured parties.

(4) Check whichever is applicable:

The above described manufactured home is located in a jurisdiction with locally enforced building and safety codes adopted pursuant to Title 6, Chapter 9 and attached to this form is written evidence of compliance with the applicable codes as of the date the manufactured home was permanently affixed to the above described real property. Written evidence of compliance includes, but is not limited to, a copy of a certificate of occupancy, a statement from the code enforcement office, an inspection report, or any documentation of similar effect from the local code enforcement office having the appropriate jurisdiction. Only one document should be attached to this form.

The above described manufactured home is not located in a jurisdiction with locally enforced building and safety codes adopted pursuant to Title 6, Chapter 9 applicable to manufactured homes.

(5) Full legal description of the property to which the manufactured home is currently, or is to be, affixed using metes and bounds or reference to recorded plat by book and page. (A separate sheet identified as "Exhibit A" may be attached.)

(6) Derivation: This being the identical or a portion of property conveyed or leased to the owner by deed or lease from _____ and recorded _____ in Book _____ at page _____.

Tax map number _____

Tax billing address _____

(7) The above-described manufactured home is permanently affixed or is to be permanently affixed to the above-described real property and the title certificate is to be retired in accordance with applicable law.

(8) Check if applicable:

The owner of the manufactured home owns or has a leasehold estate of thirty-five or more years in the real property to which the manufactured home is affixed.

(9) WARNING: the execution and filing of this affidavit transfers ownership of the manufactured home to the lawful owner of the real property to which it is affixed.

The owner certifies that the above information provided by the owner is true and correct to the best information and belief of the owner.

Date: _____

Signature of owner: _____ Type or print name of owner _____

Witness 1: _____ Witness:2 / Notary _____

STATE OF SOUTH CAROLINA) COUNTY OF _____) PROBATE

Before me, the undersigned Notary Public, personally appeared (Witness 1) _____, who, being duly sworn, deposed and said that (s)he saw (Owner) _____, sign, seal, and deliver the foregoing Affidavit and that (s)he, together with (Witness 2) _____ witnessed the execution thereof.

SWORN to before me this _____ day of _____ Notary Public for _____ (L.S.)

My Commission Expires: _____

Notary Signature: _____

HISTORY: 2003 Act No. 88, Section 2; 2005 Act No. 12, Section 4, eff upon approval (became law without the Governor's signature on January 13, 2005).

Instructions for Retirement of Manufactured Home

Need to attach to the Retirement Affidavit:

- Copy of Deed from Register of Deeds office
- Certificate of Occupancy from Planning Commission
- Copy of Paid Tax Receipt from the Treasurer's Office
- Mobile Home Title

1. Have the Retirement Affidavit form filled out, witnessed and notarized.
2. Take completed document with attachments to the **Register of Deeds office** to be recorded. Recording fee will be around \$25.00.
3. Take or mail recorded document with all attachments to the Department of Motor Vehicles in **Blythewood, SC**. Will be a \$50.00 filing fee.
 - You will receive a letter from the DMV stating the title has been surrendered.
4. Please bring in or mail a copy of the surrender letter to the **Assessor's office**.

**** Mobile home will not be detitled or severed until confirmation letter has been received by the assessor's office. ****

Department of Motor Vehicles
10311 Wilson Blvd
Blythewood, SC 29016
803-896-9983

Customer Service Unit / Blythewood
803-896-5000

Clarendon County Assessor's Office
411 Sunset Dr
Manning, SC 29102